

St Andrew's Church
PAROCHIAL CHURCH COUNCIL

Minutes of the meeting held on 11th March 2020 in the Church Chancel.

Present: Rev. Dr. Steve Griffiths, Patience Wilson, Paul Edwards, Frances Cansfield, Claudia De Rienzo, Andrea Edwards, Dinos Kousoulou, Illy Duce, Rex Bourne, Rob Barwood-Symmons, Adele Barwood-Symmons, Emma Oppong-Addai, Ruth Mackay, John Tanner, Richard Berndes, Paul David, Tony Leach and Laura Bruce

1. Opening Prayer

1.1. The Rev. Dr. Steve Griffiths opened the meeting with prayer.

2. Apologies for absence received from: Catherine Holton, Claire Reilly.

3. Minutes of the Meeting held on 16th January 2020

The minutes of the meeting of 16th January 2020 were approved and signed.

4. Matters Arising and Actions and Decisions.

4.3 Link with St James Morrumbala. Paul Edwards reported that there had been 2 meetings of the steering group. St Andrew's school have shown a keen interest in becoming involved and it was hoped to launch fund raising, to help build a pre-school facility, in September. It was also noted that ALMA Sunday which is to be held at St Paul's Cathedral is to be held on 19th July with all partner bishops in attendance and that there is a Diocesan Lent Appeal to purchase vehicles to help with Disaster recovery in the 4 partner Dioceses.

Rev Steve Griffiths and Paul Edwards to discuss the Diocesan lent appeal further

4.5 Sunday Services. The feedback about the new pattern of services was generally positive. Rev. Steve Griffiths noted that attendances for Sunday service had increased by 7 per week since the new arrangements had been introduced. The number of those attending mid week services remained the same as 2019. The meeting felt that it would be better to encourage greater integration of people during refreshments between the two services.

5. Response to Coronavirus. We noted that as a church community we are following the guidelines issues by the Dioceses and Public Health England and the congregation and PCC would be advised as and when these guidelines are changed. It was still a requirement for parents to attend church and sign the school attendance sheets unless they were self isolating.

6. Update – Towards 2030. The paper circulated updating the actions taken to date was noted.

7. Church Restoration Project. The paper that outlined the proposed internal structure to manage the project was discussed in some detail. The roles and responsibilities of the various proposed groups and working groups were clarified. It was noted that the PCC had overall responsibility for the project and would be responsible for agreeing each

stage of the project. The Project Steering Group would be responsible for the detailed management of the project through the Project Manager.

Rev Steve Griffiths had discussed with the Church Wardens who should be asked to be involved in the early stages of the project. The majority of the people who had been asked to sit on the Steering Group and Grant Application Group had agreed to take part. Dinos had been asked to Chair the Steering Group and Rev Steve Griffiths would be the Project Manager.

The Dioceses had identified someone to act as Mentor and the PCC could choose to employ that person for 3 days a week. A number of training initiatives will be explored to ensure everyone understood their responsibilities.

The outline budget for the project was discussed and it was noted that the majority of estimates had been arrived at through discussions with various experts; however, final costs had yet to be confirmed.

The issue of applying for Lottery funding was raised and it was agreed that a separate discussion was needed on the principle of applying for Lottery funding.

The contingencies included in the draft budget were working assumptions and it was confirmed that the Lottery would expect any Grant to result in a reduction of the impact on the environment and greater community benefit. We also noted that the majority of grant giving concerns would not accept retrospective applications.

John Tanner asked that it be recorded that he wished to have an ongoing Standing Declaration of interest as he was involved through work with the Lottery.

Action: Dinos to agenda a future discussion on approaching the Lottery for Grant Funding. John Tanner's ongoing Declaration of Interest to be noted.

8. Finances. Management Account till March 2020. We noted that the position as outlined in the papers circulated did not include all of March's activities. Although donations were below those budgeted, not all funds had been received or banked. Gift Aid was claimed on a quarterly basis. The overall position was within budget. Laura confirmed that she was working on the end of year accounts.
- 8.1 Contactless Giving. The Finance Advisory Group had explored a number of options for introducing contactless payments in Church and have recommended to the PCC that a fixed terminal should be acquired with internet access on a one year contract basis. The pros and cons of having a fixed rather than hand held terminal was discussed.
It was proposed by Illy Duce and seconded by Emma Oppong-Addai that a fixed terminal with internet access should be acquired on a one year contract. This was unanimously agreed by the PCC.
9. Preparations for APCM. The APCM will be held on 2nd May. A number of PCC members have served their 3 year term but are entitled to re-stand for a further 3 years. The PCC also has vacancies for 2 more people once co-optees have been taken into account. Nomination forms will be made available for people to complete and pass on to Rev Steve Griffiths. Rev Steve Griffiths thanked all the members of the PCC for their work and support over the last year and looked forward to those who have served their term of Office re-standing for a further 3years.
10. AOB.
 - 10.1 Deanery Synod Report. Andrea presented the report on the last Deanery meeting.

The meeting concluded with the Grace

Dates of future meetings. To be confirmed

